

Sample Event Welcome Speech Script

Hi, and welcome everyone. My name is [REDACTED]. I am the [TITLE/ROLE] at [HOSPITAL]. We want to thank everyone for being with us for today's NICU Family Reunion event to celebrate such an important journey for these families and [HOSPITAL]'s NICU staff. We have several exciting things planned for you this afternoon, including [LIST EVENT ACTIVITIES], but first we want to welcome [DR. PHYSICIAN] to say a few words.

[NICU staff member interested in saying a few words (2-4 minutes max) on behalf of the hospital.]

Also, we want to take a minute to recognize those who helped make today possible. [NAME] from [HOSPITAL], [NAME] from [PARENT], [NAME] from [NICU]. [EXPAND AS NEEDED BASED ON WHO IS INVOLVED WITH PLANNING]

Finally, we encourage all of you to share your stories with each other throughout our NICU Family Reunion today. Each of your families is special to our unit and our staff, and we are excited to recognize the achievements of your little ones!

Now, on with today's festivities – thank you all again for joining us today and have a great time!